

# LEGISLATIVE FACT SHEET

DATE: 10/20/16

BT or RC No: \_\_\_\_\_  
(Administration & City Council Bills)

SPONSOR: Parks, Recreation and Community Services/Office of the Director  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Division Chief, Natural and Marine Resources

Provide Name: Robert Skalitzky

Contact Number: 255-7912

Email Address: rskalitzky@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

Due to the storm surge from Hurricane Matthew, approximately 2000 feet of the beach access road (asphalt surface) was damaged at Huguenot Memorial Park. This road is impassable and has ultimately caused the park to be closed indefinitely. This legislation will utilize existing CIP dollars from a new road alignment project at Huguenot that is in the initial design phase. Facilities Description - The Property comprising Huguenot Memorial Park is jointly owned by the City of Jacksonville, the State of Florida, and the US Federal Government ("Department of the Army"). The City currently manages the State and Federally owned parcels through lease agreements. Huguenot Memorial Park allows motorized vehicles on the beach and on peak days, vehicles numbers are approximately 2500+. Huguenot Memorial Park is a revenue generating facility which generated \$589,175.53 in FY 2015-2016. Hurricane Matthew - Due to the storm surge from Hurricane Matthew, approximately 2000 feet of the beach access road (asphalt surface) was damaged at Huguenot Memorial Park. This road is impassable and has ultimately caused the park to be closed indefinitely. This legislation will utilize existing CIP dollars from a new road alignment project at Huguenot that is in the initial design phase. A proposal for these repairs has been provided by JB Coxwell, a continuing contractor for the sum of \$525,000.00. The Parks, Recreation and Community Services Department has a total project cost of \$550,000.00, to include Public Works cost.

APPROPRIATION: Total Amount Appropriated                     n/a                     as follows:  
 List the source **name** and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

This legislation will utilize existing CIP dollars from a new road alignment project at Huguenot that is in the initial design phase. There is no new appropriation, this is a request to amend the current approved CIP to expand the project. The CIP account for the existing project: RPCP324F5720 06505 PR0443 03 (Huguenot Park-Beach Access). The Huguenot Memorial Park is closed indefinitely due to the damage received during the storm surge.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

**ACTION ITEMS:**

	Yes	No
Emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

One Cycle Emergency. The Huguenot Memorial Park is closed indefinitely due to the damage.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2016-0505-E (Approved 2017-2021 CIP)

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.


ACTION ITEMS:

	Yes	No	
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate form(s).
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for

Division Chief:   
(signature)

Date: 10/20/2016

Prepared By:   
(signature)

Date: 10/20/2016

**ADMINISTRATIVE TRANSMITTAL**

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Daryl Joseph, Director, Parks, Recreation and Community Services Department  
(Name, Job Title, Department)  
Phone: 255-7903 E-mail: Djoseph@coj.net

From: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department  
Initiating Department Representative (Name, Job Title, Department)  
Phone: 255-7912 E-mail: Rskalitzky@coj.net

Primary Contact: Robert Skalitzky, Chief, Natural and Marine Resources Division, PRCS Department  
(Name, Job Title, Department)  
Phone: 255-7912 E-mail: Rskalitzky@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: akshelton@coj.net

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
Phone: 904-630-4647 E-mail: psidman@coj.net

From: \_\_\_\_\_  
Initiating Council Member / Independent Agency / Constitutional Officer  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
(Name, Job Title, Department)  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor  
904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**